Stantec

2026 Stantec Future Leaders Scholarship

Program Overview

What is the application process?

The application will be open from **September 2, 2025 to October 15, 2025** You must create an account online to apply. Please visit https://aim.applyists.net/StantecFL to complete the online application process.

Who is eligible to apply?

To apply for this award, you must:

- be enrolled in a college, university, or post-secondary institution in the 2026-27 academic year in pursuit of a Bachelor's or Technical/Vocational degree. Funds will be issued to the institution in Summer 2026.
- pursue a STEAM major.
  "STEAM" refers to science, technology, engineering, arts, and mathematics. For the purposes of this program, it also includes education majors planning to teach STEM.
- demonstrate leadership potential and a commitment to making a positive impact in their chosen field or community or have demonstrated perseverance in overcoming challenges or barriers in pursuit of their education and career goals.

What post-secondary institution may I attend?

Recipients may attend any two- or four-year accredited, public or private post-secondary institution on a full-time basis. The institution must be an educational organization that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of pupils or students in attendance at the place where its educational activities are carried on. All recipients must be <u>full-time</u> each semester and working toward an <u>undergraduate degree</u>.

When is the application deadline?

October 15, 2025 at 11:59 PM Pacific Time Zone

What is the Program timeline?

- Application Open: September 2, 2025
- Application Deadline: October 15, 2025
- Notification of Selection Results: Mid-December 2025
- Funds Disbursed: June 2026

Is this award automatically renewable?

No, but applicants (including award recipients) can reapply every year in which they remain eligible.

Who administers this Program?

To ensure complete impartiality in the selection of recipients and to maintain a high level of professionalism and security, the program is administered by International Scholarship and Tuition Services, Inc. (ISTS), an independent company that specializes in managing sponsored educational assistance programs.

Award Details

What are the selection criteria?

An independent selection committee will evaluate the **<u>Complete</u>** applications and select recipients considering:

- Educational goals/Academic potential
- Community service/Leadership through extracurricular activities and career ambitions
- Essay content: Communication skills and personal statement

For examples of what to include on your application, [click here](). Decisions of the selection committee are final and are not subject to appeal. No application feedback will be given.

What are the details of the award?

- Stantec will be awarding $200,000 in scholarships for the 2026-27 academic year, with individual award amounts ranging from $1,500 to $10,000 each.
- The scholarship funds will be applied to educational expenses, including tuition, fees, books, and required supplies at any accredited, non-profit post-secondary institutions. Students may transfer from one institution to another and retain the award.
- Remaining or unused funds must be returned by the institution to the Stantec Scholarship Program.
- Students may reapply each year as long as they continue to meet the eligibility criteria.
- If selected, Internships will be in-person, a full-time standard business hours positions starting after courses end in the 2026-27 year. Scholarship funds are received after internship is completed.

What are my responsibilities if I am chosen as a recipient?

You must enroll as a full-time <u>undergraduate</u> student in the fall of the year in which the scholarships are awarded. You must continue the entire academic year without interruption unless approved by the scholarship sponsor. You will receive an email notification when your funds are issued.

What if I am unable to attend consecutive semesters?

Extenuating circumstances requiring a student to sit out a semester must be explained in writing to ISTS. You will be notified of the final decision. If a recipient is out for a semester, that semester is forfeited.

How and when are funds issued?

The payment process varies by location.

- **Students attending college/university in the U.S.:** Your funds will be issued via one (1) check in June. The check will be mailed to your home address so that you may deliver it to the correct office at your institution.
- **Students attending college/university in Canada and abroad:** Your funds will be issued via one (1) electronic wire transfer in mid-June. Your funds will be sent to the university's account provided to ISTS on the award acceptance form.

Your check will be made payable to your institution listed on your **Profile** page <u>only</u>. *Your scholarship check <u>cannot</u> be made payable to you, the applicant*. You will receive an email notification once your funds have been issued.

How do I change my college choice?

Make sure your **Profile** page indicates your final post-secondary school choice. It is your responsibility to make sure your **Profile** page is correct at least 30 days prior to the check issue date listed above. If your scholarship check needs to be reissued for any reason, a reissue fee may apply.

Application Details

Which university/ institution should I list on the application if I have not made a final decision?

You should list your first-choice school on the application. You can change your college choice any time prior to the application deadline. If selected as a recipient, you will be asked to confirm your final choice. If your university/ institution changes after the acceptance deadline, you will be able to update this information on your **My Profile** page.

What are the differences between Official and Unofficial Transcripts?

Official transcripts must be obtained through your high school administration office, or your college registrar office. Transcripts are normally printed on official letterhead and/or state that they are official. Transcripts may contain or require a signature.

Note: Your official transcript may come to you in a sealed envelope, stating it will become unofficial if opened. When scanning or copying your official transcripts, a watermark <u>may</u> appear noting that they are now unofficial. **Despite any watermarks or sealed envelopes, you may open the envelope if needed to upload the document. These documents will be considered official for our purposes.** *Acceptable file types are .pdf, .tif, .png, .jpeg, .jpg, .bmp and .xps. When scanning or copying, you do not need to include a copy of the sealed envelope.*

Unofficial transcripts may be accessed through your school's online student portal. These pages must still be converted to one of the acceptable file formats. **Unofficial transcripts <u>must</u> contain your name.**

What supporting documentation is required for this application?

- Secondary School Record: Required for incoming first or second year post-secondary students.
- Post-Secondary School Record: Required for current second-year post-secondary students and higher.

Where and when should I send my supporting documents?

All required supporting documents must be uploaded to your online application by the application deadline. If you do not follow the upload instructions exactly, your application may remain incomplete. Documents that meet the criteria required for this application that are uploaded by the deadline will be processed and considered on time.

Notifications

How will I be notified about the status of my application?

Notifications are sent primarily via email to the email you used to create your account. Some programs offer text and voice notifications. **Ultimately, it is your responsibility as the applicant to verify your application status on your Home page is Complete.**

What notifications will be sent to me?

- Deadline Reminders: Deadline reminder emails are typically sent two (2) weeks and one (1) week prior to the application deadline.
- Selection Results: Selection results notifications are sent to all **Complete** applicants.
- Funds Disbursed: Once your funds have been issued, you will be notified.
- Other Scholarships: Occasionally, if you meet the requirements for another scholarship administered by ISTS, you will be notified. These notifications are not guaranteed.

Your information is never sold to any third party for marketing purposes.

Who will notifications be sent from?

You will receive notifications from two (2) possible ISTS email addresses: donotreply@applyISTS.com and ContactUs@applyISTS.com. You should add both of these email addresses to your "safe senders list" to ensure important emails are not sent to your spam or junk folder.

When will I receive notifications?

Notifications vary by program based on the Program timeline. Refer to the Program timeline listed above for more specific information. Typically, deadline reminders are sent two (2) and one (1) week prior to the application deadline.

Can I opt out of notifications?

While you can opt out of notifications, this is <u>not advised</u>. It is your responsibility as the applicant to ensure your application is **Complete**. If you opt out of notifications, you will not receive deadline reminders or selection results. **Your information is never sold to any third party.** The only emails you will receive from ISTS are directly related to your application and, *possibly,* other scholarship opportunities.

Document Upload

What should be visible on my documents?

All uploaded documents **must** show your name. If you are using an online portal to access your required documentation and all that is visible is the salutation and your first name (Example: Welcome Joe!), this will meet the name requirement.

What are the acceptable file types?

The only acceptable file types are **.pdf, .tif, .png, .jpeg, .jpg, .bmp and .xps.** Any other formats will not be reviewed, and your application will remain incomplete. You may upload multiple files within a .zip file. All files within a .zip file must be in one of the acceptable file types listed above.

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Why can't I upload a Word document?

ISTS does not accept any file format that is editable.

One of the documents I uploaded has a status of Rejected. What do I do now?

Review the reason your document was rejected. Once you have corrected that issue, upload a new copy of your document.

How do I upload more than one file at a time?

You may create a .zip file containing more than one file as long as everything included is in an acceptable file type of **.pdf, .tif, .png, .jpeg, .jpg, .bmp and .xps**. Do not upload additional documentation that is not requested. It will not be reviewed.

How do I create a .zip file?

To use this format, follow the steps outlined below:

1. Create a new folder on your Desktop, name it the document type you will be uploading. For example, Test Scores, Transcript, or Financial Documentation.
2. Move all the files you wish to upload into the new folder.
3. Right click on the folder from your Desktop:
    a. PC Users: select "Send to," followed by "Compressed (zipped) folder."
    b. Mac Users: select "Compress [folder name]."
4. Your new **.zip** file will be located on your Desktop, ready to upload.

How long does it take to process my uploaded documents?

Documents are processed daily. Your document will be processed within one (1) business day. If your document was uploaded prior to the deadline, it will be considered. However, it is your responsibility to monitor your **Home page** to ensure your document is **Accepted**.

The deadline has passed and my documents are still Processing, what does that mean?

All documents must be reviewed for the required information and for accuracy. All documents uploaded prior to the application deadline will be reviewed and considered. It is your responsibility to monitor your **Home page** to ensure your document is **Accepted** and that your application status reads **Complete**

What are the DOs and DON'Ts of uploading documents to my application?

DO:

- Upload one of the accepted file types.
- Only upload the requested and required documents.
- Black out any Social Security Numbers. *This is not required, but highly advised.*
- Return to your **Home page** to verify your documents have been **Accepted**.

DON'T:

- Upload a Microsoft® Word document (.doc, .docx) or any other format we don't accept.
- Upload more than the requested documentation.
- Assume your documents are correct and accepted once you have uploaded them.

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- Upload a document stating you are mailing your documents.
- Assume the required document does not pertain to you. If the application states the document is required, your application **will** remain incomplete if you do not provide that document. Contact us if you are having trouble providing a required document.
- Password protect your uploaded documents. Password protected documents will be rejected.
- Upload any file that has a viewing expiration date.

Other Important Information

Are scholarships taxable?

Tax laws vary by country. In the United States, scholarship funds used exclusively for the payment of tuition and textbooks are normally not taxable. The scholarship recipient is responsible for taxes, if any, that may be assessed against his or her scholarship award. We recommend consulting your tax adviser for more guidance. You may also consult IRS Publication 970 for additional information.

ISTS Self-Help Portal

For more helpful information about scholarships plus answers to common inquiries related to ISTS' technology and processes, visit our Student Support Hub at ISTSprogramsupport.com.

Contact Information

ISTS office hours are Monday through Friday from 7:00 AM to 7:00 PM Central Time, and Saturday from 9:00 AM to 6:00 PM Central Time. Program Support Representatives are available via live chat and email during these hours. Use the green **Help** button at the bottom right corner of your screen to contact us.

Additional Résumé/CV Examples

On the resume portion of your application, you will be asked to list your community service, extracurricular activities, academic honors, and work/internship history. See recommendations below for examples of what to include:

Community Service

- Volunteer work at school: Volunteer opportunities do not need to strictly exist outside of your school. (i.e. tutor, coach's assistant, office helper, library assistant, teacher's assistant, technical support)
- Volunteer work out of school: Describe your duties and state what you learned as a result of your experiences at a local hospital, local public school, local organization, government office, community newspaper, sports team, daycare center, or nursing home

Extracurricular Activities

- Clubs: What clubs at school were you involved in? Be sure to include school plays, school newspaper and yearbook committee contributions, as well as any groups where you are a member.
- Student Government: Were you the president, secretary, treasurer, vice-president, class representative, or other representative?

- School Associations: Were you involved with your school music council, athletic association or others?
- Sports: What was your position on the school team(s)? Were you the captain, co-captain, manager, or player? What skills did you learn?

Honors/Awards

- Quality of contributions made to Awards: Have you ever been formally recognized for something? (i.e. honor roll, student of the year, an award for your extracurricular activities)

Work/Internship History

- Co-op/Work Experience Jobs: Describe your co-op opportunity and be sure to list what you've learned from the experience.
- Part-Time Jobs: Explain your experiences and highlight your skills through these opportunities.

Also consider the following examples that may apply to more than one field:

- International Exchanges: Did you travel abroad during school to study or volunteer? What did you learn about the culture?
- Projects: Did you work on any large projects you are particularly proud of? (i.e. service project, academic project)

Short Answer Question

After you have compiled your list, think about how your experiences during school have contributed to your personal growth. Did they help you develop maturity, responsibility, teamwork skills, punctuality, or leadership skills? Introduce your involvement by assigning at least one skill or quality you gained from the experience to the activity. You will be asked to provide your answer by referencing the skills, activities, etc. you listed above.